

## **Trilogy at La Quinta Community Services Board of Directors Guidelines for Grants**

- Grants involving a public event must benefit City of La Quinta and Trilogy residents.
- Social Benefit Programs and projects have precedence over charitable organizations.
- Grant requests over \$ 5,000 may be reviewed by TLQS Board up to 60 days before decision.
- 501c3 local organizations will generally be limited to \$5,000 per organization annually and no more than 25% of program costs.
- Approved Grants must be documented and provide:
  1. Acknowledgement letter of how funds were distributed
  2. Certificate, plaque or other recognition of grant
  3. Photo of event if deemed relevant
- Grants for public/Trilogy events must provide intended publicity, advertising and evidence of attendance.
- The TLQS Board will conduct due diligence to ensure all organizations and associated applications for grants meet the qualifications and rules of the IRS and TLQS prior to grant approval.

*\* Generally the TLQS Board will not consider requests from Trilogy Clubs or Committees.\**